

OFFICE OF THE CITY MANAGER NO. LTC# 008-2006

LETTER TO COMMISSION

TO:

Mayor David Dermer and Members of the City Commission

FROM:

Jorge M. Gonzalez, City Manager

DATE:

January 9, 2006

SUBJECT: Out of Town

Please be advised that I will be out of town on business from Thursday, January 12 through Saturday, January 14, 2006, returning late Saturday.

In my absence, I have appointed Assistant City Manager Robert Middaugh to act on my behalf. Bob may be reached at the following numbers: ext: 6163; cell phone: 786 236-8642; home phone: 954 627-6906; his assistant Shelia Maes may be reached at ext. 6653 and Chief of Staff Ramiro Inguanzo at ext. 6697.

If you need to reach me in the event of an emergency, please feel free to contact me on my cellular phone at 305 308-0663.

Thank you.

JMG\PTW

Electronic copy:

Executive Staff

Management Team

f:/cmgr/\$all/ltc-06/out of town-jan06